Community Language School Infrastructure Grants

About the program

The **Community Language School Infrastructure Grants** are administered by Multicultural Affairs within the Department of the Premier and Cabinet.

The grants provide one-off funding to eligible community language schools to upgrade or develop community-owned facilities.

The **Community Language School Infrastructure Grants** aim to ensure there are necessary facilities for maintaining and developing the linguistic and cultural rights of children and young people in South Australia.

Grants of up to $100 000 are available to community language schools for projects to be delivered over 18 months, commencing in July 2025.

Multicultural Affairs will only accept one application for the **Community Language School Infrastructure Grants** per organisation.

For support and information on the grants process, view the online Grant Tutorials on the Multicultural Affairs website.

Outcomes

The **Community Language School Infrastructure Grants** invest in community language schools to achieve one or more of the following outcomes:

- Resources to increase Community Language School program provision and participation.
- Strengthen the value and recognition of the Community Language School program within mainstream schools, language-specific communities and the wider community.
- Improve the safety of the premises for students and personnel.

Who is eligible?

-
  To be eligible for funding, multicultural organisations who have an accredited community language school must:
    - be non-government, not-for-profit and
        - incorporated under the *Associations Incorporation Act 1985,* or
        - an Australian Public Company Limited by Guarantee under the *Corporations Act 2001*, or
        - a Statutory Authority established through an Act, or
        - registered with the Australian Charities and Not-for-Profit Commission with a comparable legal status.
    - have a registered Australian Business Number (ABN)
    - **own the premises** where the community language school is conducted

- provide satisfactory evidence that their core purpose is to deliver initiatives, services or support for culturally and linguistically diverse communities in South Australia
- be South Australian based.

The Community Language School operating at the premises must be an accredited member of the Ethnic Schools Association of SA Incorporated (now known as Community Language Schools SA).

Multicultural Affairs will accept one application for the **Community Language School Infrastructure Grants** per multicultural organisation.

Who is not eligible?

The following are ineligible for funding:

- non-community language schools
- organisations that have outstanding obligations for previously awarded grants
- individuals or organisations applying on behalf of an individual
- for-profit organisations or private companies
- Commonwealth, state or local government departments and agencies
- organisations that have been incorporated for less than one year
- community language schools that have been accredited for less than one year
- unincorporated Associations.

What can be funded?

Upgrade community language school infrastructure including:

- refurbishing rooms (painting, electrical, flooring or lighting)
- in built storage facilities
- heating or cooling systems
- windows and doors
- furniture
- fixed or mobile CCTV cameras
- security lighting
- fencing and gates
- bollards
- security doors and windows
- roller shutters
- security and alarm systems
- intercoms and swipe access
- fixed fire extinguishers.

Priority will be given to community language schools who will improve the safety of the premises for students and personnel.

What applications will not be supported?

The following will not be supported:

- retrospective funding for projects that have commenced or have been completed, including works undertaken prior to July 2025
- activities primarily aimed at meeting religious or political advocacy that do not advance the interests of an inclusive and cohesive Australian society
- engaging in, or promoting/demonstrating, activities that are deemed unlawful
- engaging in, or promoting/demonstrating, activities that may be a risk to public safety
- engaging in, or promoting/demonstrating, activities that have potential to cause damage to the Government Parties reputation
- to purchase or lease buildings or land
- upgrades to publicly owned facilities
- infrastructure that is not project ready
- to supplement the recurrent or ongoing costs of an existing organisation.

Eligibility Check

Before you continue your application please ensure you can answer YES to the following questions:

- I **have** read the **funding guidelines**
- I will **abide** by the funding guidelines
- The applicant is a **multicultural** not-for-profit organisation
- The applicant **has** a registered Australian Business Number (ABN)
- The application is **not** for reimbursement of funds that have already been spent
- The application is **not** for a festival/event that is aimed at meeting religious or political objectives that do not advance the interests of an inclusive and cohesive Australian society
- The application is **not** for a festival/event that may be a risk to public safety.

I have read and will abide by the Community Language School Infrastructure Grants Funding Guidelines and confirm that the application organisation is eligible to apply for a Community Language School Infrastructure Grant.
○ Yes   ○ No

I agree to share the Community Language School Infrastructure Grants Funding Guidelines and relevant materials with the management committee of this application and other relevant community members participating in this project.
○ Yes   ○ No
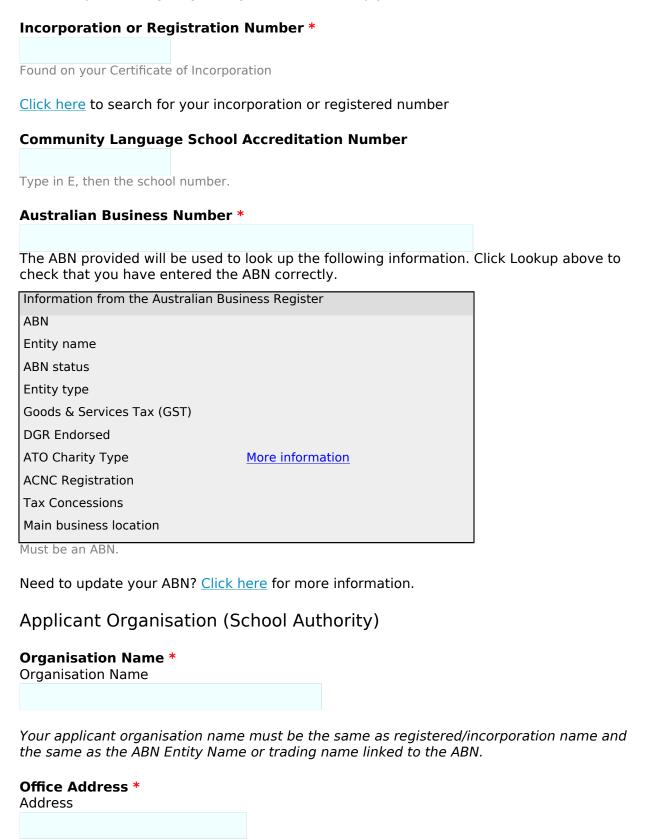
Applicant Eligibility and Contact Details

* indicates a required field

Applicant Organisation (School Authority) Eligibility

The school authority must be eligible to apply for funding. If successful, the school authority will be required to sign a grant agreement and comply with its conditions.

Incorporation or Registration Number *

Found on your Certificate of Incorporation

[Click here](#) to search for your incorporation or registered number

Community Language School Accreditation Number

Type in E, then the school number.

Australian Business Number *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Need to update your ABN? [Click here](#) for more information.

Applicant Organisation (School Authority)

Organisation Name *
Organisation Name

Your applicant organisation name must be the same as registered/incorporation name and the same as the ABN Entity Name or trading name linked to the ABN.

Office Address *
Address

[ ]

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Applicant Postal Address *
Address

[ ]

[ ]

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Website

[ ]

Must be a URL.

Phone Number *

[ ]

Must be an Australian phone number.

Is the name of the Community Language School different to the School Authority Name above? *

○ Yes   ○ No

Community Language Schools Name *

[ ]

Incorporated Association Number

[ ]

Click here to search for your incorporation or registered number

Australian Business Number

[ ]

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

| Tax Concessions |
| Main business location |

Must be an ABN.

Project Description

* indicates a required field

Project Title

The Project Title will be used to refer to the project in future correspondence. *

Must be no more than 10 words.

Please provide details of the community language school infrastructure/facility upgrade.

For example:

- Refurbishing current classroom with new windows and doors
- Install security and alarm systems in classrooms

*

Word count:
Must be no more than 150 words.

What is the need for the facility upgrade? *

Word count:
Must be no more than 250 words.

How will the community language school benefit? *

Word count:
Must be no more than 250 words.

How many students are enrolled at the school? *

Based on the latest Census data.

Project Dates

When do you plan to start the infrastructure upgrade?	When will the infrastructure upgrade be completed
Start Date *	**End Date** *
Must not be earlier than 1 July 2025.	Must not be later than 31 December 2026.

Outcomes

☐   Resources to increase Community Language School program provision and participation.
☐   Strengthen the value and recognition of the Community Language School program within mainstream schools, language-specific communities and the wider community.
☐   Improve the safety of the premises for students and personnel.
Select one or more. The outcomes will need to be reported in the Grant Evaluation and Expenditure Report at the completion of the grant term.

Location

* indicates a required field

Where is the Community Language School located?

Name of Facility *
Organisation Name

Facility Street Address *
Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Name of Organisation who owns the Premises where the CLS is located *
Organisation Name

Organisation Owner ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	[More information](#)
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Please select the primary State Government Region

Not sure? To see State Government Regions, [click here](#)

No more than one choice may be selected *

- ☐ Whole of metropolitan area
- ☐ Far North
- ☐ Northern Adelaide
- ☐ Adelaide Hills
- ☐ Fleurieu and Kangaroo Island
- ☐ Southern Adelaide
- ☐ Barossa
- ☐ Limestone Coast
- ☐ Western Adelaide
- ☐ Eastern Adelaide
- ☐ Murray and Mallee
- ☐ Yorke and Mid North
- ☐ Eyre and Western

Please select the primary Local Goverment Area

No more than one choice may be selected *

- ☐ Adelaide
- ☐ Adelaide Hills
- ☐ Adelaide Plains
- ☐ Alexandrina
- ☐ Barossa
- ☐ Barunga West
- ☐ Berri and Barmera
- ☐ Burnside
- ☐ Campbelltown
- ☐ Ceduna
- ☐ Charles Sturt
- ☐ Clare and Gilbert Valleys
- ☐ Cleve
- ☐ Coober Pedy
- ☐ Coorong
- ☐ Copper Coast
- ☐ Elliston
- ☐ Flinders Ranges
- ☐ Franklin Harbor
- ☐ Kingston
- ☐ Light
- ☐ Lower Eyre Peninsula
- ☐ Loxton Waikerie
- ☐ Mallala
- ☐ Marion
- ☐ Mid Murray
- ☐ Mitcham
- ☐ Mount Barker
- ☐ Mount Gambier
- ☐ Mount Remarkable
- ☐ Murray Bridge
- ☐ Naracoorte and Lucindale
- ☐ Northern Areas
- ☐ Norwood Payneham St Peters
- ☐ Onkaparinga
- ☐ Peterborough
- ☐ Orroroo Carrieton
- ☐ Playford
- ☐ Roxby Downs
- ☐ Salisbury
- ☐ Southern Mallee
- ☐ Streaky Bay
- ☐ Tatiara
- ☐ Tea Tree Gully
- ☐ Tumby Bay
- ☐ Unley
- ☐ Victor Harbor
- ☐ Wakefield
- ☐ Walkerville
- ☐ Wattle Range
- ☐ West Torrens
- ☐ Whyalla
- ☐ Wudinna
- ☐ Yankalilla
- ☐ Yorke Peninsula
- ☐ Unincorporated Far North Area
- ☐ Unincorporated Flinders Ranges Area

☐ Gawler	☐ Port Adelaide Enfield	☐ Unincorporated Port Lincoln Area
☐ Goyder	☐ Port Augusta	☐ Unincorporated Port Pirie Area
☐ Grant	☐ Port Lincoln	☐ Unincorporated Riverland Area
☐ Holdfast Bay	☐ Port Pirie	☐ Unincorporated West Coast Area
☐ Kangaroo Island	☐ Prospect	☐ Unincorporated Western Area
☐ Karoonda East Murray	☐ Renmark Paringa	☐ Unincorporated Whyalla Area
☐ Kimba	☐ Robe	☐ Unincorporated Yorke Peninsula Area

Council Approval

If council approval is required, the Applicant Organisation must have **Development Approval** (Planning and Building Approval) from their local council.

Applications with only Development Plan Consent (Planning Approval) will not be considered.

A copy of the Development Approval must be attached to the application.

Is council approval required? *
○ Yes   ○ No
You must contact your local Council to check if Council Approval is required.

Budget Information

* indicates a required field

List all items you are requesting funding for in separate lines in the budget table below.

- Organisations not registered for GST must include GST in their grant request
- Organisations registered for GST must **NOT** include GST in their grant request amount.
- Please provide quotes for all budget items in the **Supporting Documentation** section of the application

*To add additional rows click the **Add More** button*

Grant Item Description	Item Costs
	Must be a whole dollar amount (no cents).
	$
	$
	$
	$
	$

This amount is automatically calculated from the expenditure table above. This amount must not exceed **$100 000.**

Grant requested *

$

Non-financial Contributions

Please describe the non-financial or in-kind contributions from your community e.g. use of facilities, donated goods or materials, volunteer hours

Conflict of Interest for Quotes

A conflict of interest situation arises when a Committee member's duty to their organisation clashes with their duties elsewhere, such as business, workplace, family or friends, or even to the business or personal interests of their family or friends.

Are any of the quotes included in this grant application for work to be undertaken by a Committee member (including their business) or their family or friends? *

○ Yes   ○ No

Please provide information to explain how the conflict was managed by your organisation.

Provide documents that evidence decision.
Attach a file:

Supporting Documentation

* indicates a required field

Constitution

Please upload a copy of your organisation's Constitution. *
Attach a file:

A minimum of 1 file must be attached.

Annual General Meeting Minutes

Please upload a copy of the Annual General Meeting minutes including all attachments such as President's report, Treasurers report and election of members (must be within the last two years of round close date). *
Attach a file:

A minimum of 1 file must be attached.

Financial Report

Most recent end of year financial report showing assets, annual income and expenditure (must be within last two years of round close date).

A template is available to download from the Multicultural Affairs website at multicultural.sa.gov.au.

Please select one option *
○   I have attached the organisation's financial statement
○   The organisation's financial information is available on the Australian Charities and Not-for-profits Commission (ACNC) website

If you are unsure if the organisation is ACNC registered **OR** if the organisation's most recent financial information is available on the ACNC website, please visit www.acnc.gov.au.

Please upload your organisations most recent financial statement *
Attach a file:

A minimum of 1 file must be attached.

Expenditure Documentation and Quotes

Please provide documentation to support the requested budget items. This may include:

- Quotes from suppliers showing ABN, all contact details and clearly identifies the budget item and cost.
- Advertised prices (may be a screen shot from the suppliers website that includes the suppliers details and clearly identifies the budget item and cost).

*
Attach a file:

A minimum of 1 file must be attached.
Must not provide links to websites.

Evidence of Public Liability Insurance

Certificate of Currency and Policy Schedule for your organisation. *
Attach a file:

Support Letters from Partnering South Australian Incorporated Not for Profit Agencies

Please upload support letters
Attach a file:

Other Grants

Please provide information about grant funding received by your organisation from other entities (most recent financial year).

For example funding from other state, local or Commonwealth Government agencies.

Do you receive funding from other entities? *
○ Yes   ○ No

Please provide information about grant funding received by your organisation from other entities (most recent financial year).

Entity	Amount	Funding period
	Must be a dollar amount.	
	$	
	$	

Photographs of Facilities that Need Upgrading

*
Attach a file:

A maximum of 10 files may be attached.

Evidence of Ownership of Building

Please upload evidence of ownership of building. For example a copy of recent council rates.

*
Attach a file:

Building Compliance and Council Approvals

Please upload a copy of the Development Approval (planning and Building) from your local council.

OFFICIAL Community Language School Infrastructure Grants Application Form
Form Preview

*
Attach a file:

A minimum of 1 file must be attached.

Council Approval Not Required

Evidence from Council, approval not required.
Attach a file:

Provide the written confirmation you received from Council.

Labelled Building Floor Plans

Please indicate classrooms, prayer rooms, and community rooms. Floor plans can be hand drawn and do not need to be to scale.

Please upload labelled floor plans *
Attach a file:

Evidence that the Classroom is Used Regularly

Please upload evidence that the classroom is, or will be used regularly (e.g. program plan with dates). *
Attach a file:

Project Plan

Please provide a Project Plan outlining the timeline for the infrastructure project. *
Attach a file:

Number of Students Based on the Latest Census Data

Census data (Extract from census data (screenshot).
Attach a file:

Other Supporting Documentation Can Be Uploaded Here

Attach a file:

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A maximum of 3 files may be attached.

Applicant Organisation Contact and Declaration

* indicates a required field

Declaration

We agree that if successful in obtaining a grant, the **Applicant Organisation** will not:

- sell, use or display toy or replica weapons
- engage in activities primarily aimed at meeting *religious* or *political* advocacy that do not advance the interests of an inclusive and cohesive Australian society
- engage in, or promote/demonstrate, activities that are deemed *unlawful*
- engage in, or promote/demonstrate, activities that may be a risk to public *safety*
- engage in, or promote/demonstrate, activities that have potential to cause *damage* to the Government Parties reputation.

We certify that the information provided in this application is true and accurate, and does not include false, misleading or incorrect information.

We certify that the **Applicant Contact Person, Registered Public Officer, Executive Members and/or the Applicant Organisation** have never committed and/or are being investigated for any fraud or dishonesty offences.

We certify the application is endorsed by two persons, one being an executive member of the board or management, and the **Registered Public Officer**, of which both are from the **Applicant Organisation.**

We agree that if successful in obtaining a grant, the **Applicant Organisation** will enter into an agreement that will include grant terms and conditions relating to the expenditure of funds, reporting and compliance with specified requirements.

We understand the submission of an application does not guarantee funding and does not involve ongoing government funding.

We understand we must **seek approval for all printed materials** including without limit, banners, flags, signage, branded marketing collateral and menus, that will be used to promote the infrastructure upgrade.

Declaration Information

If there are any exceptions to the above declaration, or any information you need to provide in regards to the declaration please provide here.

Declaration information

Declaration file upload
Attach a file:

As authorised representatives we agree to these conditions on behalf of the applicant organisation

*
○ Yes   ○ No

Application Contact Person

Please provide details of the main contact person for this application

Contact Person Name *

Title   First Name   Last Name

Position *

Contact Phone Number *

Must be an Australian phone number.

Contact Email *

Must be an email address.

Registered Public Officer

Please provide the name and email address of your organisation's Public Officer, Company Office Holder or Responsible Officer. Check the registered Public Officer listed with Consumer and Business Services.

Public Officer *

Title   First Name   Last Name

Public Officer Position *

Public Officer Primary Phone Number *

Must be an Australian phone number.

Public Officer Primary Email *

Must be an email address.

Declaration Date

Must be a date.

Is this Public Officer the President or Chairperson of your organisation? *
○ Yes   ○ No

First Office Bearer

Please provide the name and email address of your organisation's President, Chairperson, or Chief Executive Officer.

*

Title   First Name   Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Declaration Date *

Must be a date.

Executive Member or the Board of Management

Please provide the name and email address of one of your organisation's Executive Board Members (Treasurer, Secretary).

(Must be different to the First Officer Bearer and Public Officer listed above).

Second Office Bearer *
Title   First Name   Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Declaration Date *

Must be a date.

Disclosure of Name and Contact Details for the Organisation

We agree to the Department of the Premier and Cabinet releasing our contact details to other South Australian Government Departments and Ministers. *

○ Yes   ○ No

Your decision will not affect the outcome of your application.